

FUNDS AVAILABILITY POLICY

Effective 07/01/2020

1. General Policy. Our policy is to make funds from your deposits available to you on the same business day that we receive your deposit. Electronic deposits will be available on the day we receive the deposit. Once they are available, you can withdraw the funds in cash and we will use the funds to pay checks that you have written. For determining the availability of your deposits, every day is a business day, except Saturdays, Sundays, and federal holidays. Your deposits are considered received: (1) the day you deposit the funds at our teller windows, (2) the day we receive your deposit funds in the mail, or (3) the day you deposit funds in the Automated Teller Machine (ATM). If you make a deposit in our night depository when we are not open, we will consider that deposit to be made on the next business day that we are open.

2. Reservation of Right to Hold. In some cases, we will not make all of the funds that you deposit by check available to you on the same business day that we receive your deposit. Depending on the type of check that you deposit, funds may not be available until the second business day after the day of your deposit. However, the first \$225 of your deposit will be available on the same business day we receive your deposit. If we are not going to make all of the funds from your deposit available on the same business day we receive your deposit, we will notify you at the time you make your deposit. We will also tell you when the funds will be available. If your deposit is not made directly to one of our employees, or if we decide to take action after you have left the premises, we will mail you the notice no later than the next business day after we receive your deposit.

3. Holds on Other Funds. If we cash a check for you that is drawn on another financial institution, we may withhold the availability of a corresponding amount of funds that are already in your account. Those funds will be available at the time funds from the check we cashed would have been available if you had deposited it. If we accept for deposit a check that is drawn on another financial institution, we may make funds from the deposit available for withdrawal immediately but delay your availability to withdraw a corresponding amount of funds that you have on deposit in another account with us. The funds in the other account would then not be available for withdrawal until the time periods that are described elsewhere in this disclosure for the type of check that you deposited.

4. Longer Delays May Apply. We may delay your ability to withdraw funds deposited by check into your account an additional number of days for under certain circumstances. Federal law provides for exception to the federal funds availability schedules when: **a.)** We believe a check you deposit will not be paid; **b.)** You deposit checks totaling more than \$5,525 on any one day; **c.)** You deposit a check that has been returned unpaid; **d.)** You have overdrawn your account repeatedly in the last six months; or **e.)** There is an emergency, such as failure of communications or computer equipment. We will notify you if we delay your ability to withdraw funds for any of these reasons, and we will tell you when the funds will be available. They will generally be available no later than the seventh business day after the day of your deposit.

5. Special Rules for New Accounts.

If you are a new member, the following special rules will apply during the first thirty (30) days your account is open. Funds from electronic deposits to your account will be available on the day we receive the deposit. Funds from deposits of cash, wire transfers, and the first \$5,525 of a day's total deposits of cashier's, certified, teller's, traveler's, and federal, state, and local government checks will be available on the day of your deposit if the deposit meets certain conditions. For example, the checks must be payable to you. The excess over \$5,525 will be available on the ninth business day after the day of your deposit. If your deposit of these checks (other than a U.S. Treasury check) is not made in person to one of our employees, the first \$5,525 will not be available until the second business day after the day of your deposit. Funds from all other check deposits will be available on the ninth business day after the day of your deposit.

6. Deposits at Automated Teller Machines.

You may not be able to immediately access all of the deposited funds when making an ATM deposit. The first \$225 of an ATM deposit will be immediately available. The remaining funds will be available in one business day after the day of deposit for deposits made at Service 1st ATMs. If the deposit is \$225 or less, no hold will be imposed.

Funds deposited at foreign ATMs (ATMs not owned by Service 1st) will be available in four (4) business days after the day of deposit. The first \$225 will be immediately available. If the deposit is \$225 or less, no hold will be imposed.

7. Foreign Checks.

Checks drawn on financial institutions located outside the U.S. (foreign checks) cannot be processed the same as checks drawn on U.S. financial institutions. Foreign checks are exempt from the policies outlined in this disclosure.

Generally, the availability of funds for deposits of foreign checks will be delayed for the time it takes us to collect the funds from the financial institution upon which it is drawn.